**Global Strategy and Partnerships Seed Funding Scheme, Round Two 2019**

**Application Form**

***Submit to your Faculty/Institute by 5pm Monday 9 September, 2019***

***Please review the scheme Guidelines and*** [***website***](https://global-engagement.uq.edu.au/uq-staff/global-mobility-and-funding-opportunities/global-strategy-and-partnerships-seed-funding-scheme) ***before completing your application***

Round Two 2019 will be open to initiatives in UQ’s priority countries **USA, UK, Germany, China, Indonesia, India, Brazil and Singapore** as well asemerging priority countries **Vietnam, Canada and Chile**. In addition, initiatives that support expanded collaboration with UQ’s **premier and emerging premier partners** will be prioritised.

Please refer to detailed information on UQ’s priority and emerging priority countries, and premier and emerging premier partners, at the following locations:

* [UQ Global Strategy](https://global-strategy.uq.edu.au/): https://global-strategy.uq.edu.au/
* [UQ Country Engagement Strategies 2018-2021](https://bit.ly/2HulmE0): https://bit.ly/2HulmE0
* [UQ Partner Engagement Strategy 2018-2021:](https://bit.ly/2HulmE0) https://bit.ly/2HulmE0

### A. INITIATIVE DETAILS

|  |  |
| --- | --- |
| **Initiative Title** |  |
| **Start Date[[1]](#footnote-1)** |  | **Completion Date** |  |

### B. ACTIVITY CATEGORY

|  |  |
| --- | --- |
| Tick the relevant box for the type of activity for which you are seeking support. Please refer to the *Global Strategy and Partnerships Seed Funding Scheme 2019 Guidelines for applicants* for further information about the types of initiatives supported by this Scheme. Initiatives must demonstrate support for UQ’s overarching Global Strategy objectives. | [ ]  Joint symposium or workshop[ ]  Academic/research collaboration [ ]  Short term staff mobility [ ]  Industry engagement initiatives[ ]  Incoming visiting scholar initiatives[ ]  Other (please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

### C. UQ LEAD APPLICANT DETAILS\*

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **School/Unit** |  |
| **Faculty/Institute** |  |
| **Telephone** |  | **Email**  |  |

\* Please note: a lead applicant can only submit one (1) application per initiative per round.

D. ADDITIONAL UQ PARTICIPANTS\* (Duplicate as required)

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **Department** |  |
| **Faculty** |  |
| **Telephone** |  | **Email**  |  |

### E. INTERNATIONAL COLLABORATOR DETAILS

Please provide the contact details for all international collaborators on your project.

**Primary Collaborator**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **Organisation** |  |
| **Country** |  |

**Additional Collaborator(s)** (remove or duplicate as required)

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **Organisation** |  |
| **Country** |  |

### F. FUNDING REQUESTED

Please provide a detailed breakdown of your requested budget in the table below, up to a **maximum of A$10,000**. Please specify the purpose of each cost item (e.g. airfares, accommodation, conference registration etc.) and details of matched funding from other sources. Provide all figures in $AUD.

Applications with matched Faculty/School/Institute and Partner contributions will be held in high regard. If cash or in-kind support is provided by the partner institution, please provide evidence via a letter of support that is attached to your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Details of requested funding** | **Seed Funding Requested** **(maximum A$10,000)** | **Faculty/School/Institute co-contribution** | **Partner co-contribution / other funding sources** |
|  | $ | $ | $ |
|  | $ | $ | $ |
|  | $ | $ | $ |
| **Total**  | **$** | **$** | **$** |

### G. PROJECT SUMMARY AND OBJECTIVES

Briefly describe the proposed project and its objectives. Successful applications will demonstrate a clear link to the [UQ Global Strategy](https://global-strategy.uq.edu.au/)  and identify how these objectives link to UQ’s [country and/or partner priorities](https://bit.ly/2HulmE0).

|  |
| --- |
| **Maximum 400 words** |

### H. ESTIMATED PROJECT TIMELINE

Please provide a timeline for the proposed project including detail activities and their anticipated occurrence, taking into consideration the project must be completed within 12 months of the award date.

|  |
| --- |
| **Maximum 400 words** |

### I. ANTICIPATED OUTCOMES AND BENEFITS

Please outline the anticipated outcomes of the proposed initiative and how this will benefit the partnership, the stakeholders (e.g. school, institute, other UQ unit) and any other beneficiaries (e.g. students, other staff not directly involved in project, community members).

Please also specify planned co-publications, joint research projects or grant applications that may result from this collaboration.

|  |
| --- |
| **Maximum 400 words** |

### J. SIGNATURE OF UQ LEAD APPLICANT

I acknowledge that I have discussed this application with my Head of School/Institute Director. I have also attached an email or letter of support if matched funding is to be provided.

I acknowledge that applicants awarded ‘UQ Global Strategy and Partnerships Seed Funding’ who then embark on international travel are required to abide by the official reporting, insurance and registration requirements as outlined in the UQ Travel Policy and Guidelines <http://ppl.app.uq.edu.au/content/9.45.05-travel>. Additional associated costs incurred by the applicant above and beyond seed funding awarded will be the responsibility of the approving Faculty, School, Institute or Unit.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Name Date**

### K. SUPPORTING DOCUMENTS

* **Letters of Support:** Please provide a letter or official email from each International Collaborator institution (identified in Section E, above). The letter/s or email/s must include a statement of commitment to participate in your proposed activities and any cash and/or in-kind support that will be provided by the collaborator.
* **Evidence of Matched Funding from School/Faculty/Institute:** Please provide a letter of support or official email from the Executive Dean/Institute Director or Head of School/Unit confirming the amount of matched funding that will be provided to support the initiative if your application is successful.

### L. SUBMISSION OF APPLICATION

Please submit the application form and all supporting documentation to your Faculty/Institute representative (listed below) by **5pm on Monday, 9 September 2019**. Following review and approval by the Executive Dean or Director, your application will be submitted by the Faculty/Institute to the Global Engagement and Entrepreneurship Office.

|  |  |  |
| --- | --- | --- |
| **Faculty / Institute** | **Representative** | **Contact email** |
| Science | Melissa McKain | science.research@uq.edu.au |
| HASS | Majella Ferguson | mferguson@uq.edu.au |
| ISSR | Emma Earl | e.earl@uq.edu.au |
| HABS | Donna Guest | d.guest@uq.edu.au |
| Medicine | Grace Raki | med.research@uq.edu.au |
| BEL | Brendon Lutwyche | b.lutwyche@uq.edu.au |
| EAIT | Angela Li | a.li@uq.edu.au |
| IMB | Michelle Foley | m.foley@imb.uq.edu.au |
| QBI | Sylvie Pichelin | s.pichelin@uq.edu.au |
| SMI | Patricia Murray | trish.murray@uq.edu.au |
| AIBN | Julie Osborne | julie.osborne@uq.edu.au |
| CAI | Rachael Birks | r.birks@business.uq.edu.au |
| QAAFI | Bronwyn Venus | b.venus@uq.edu.au |
| GCI | Michelle Claxton | m.claxton@uq.edu.au |

### M. SIGNATURE OF EXECUTIVE DEAN / INSTITUTE DIRECTOR

I acknowledge that this application has been discussed with me and/or the relevant administering unit, and that an email or letter of support has been provided by the relevant unit/s if matched funding is to be provided.

I acknowledge that additional associated costs incurred by the applicant above and beyond seed funding awarded will be the responsibility of the approving Faculty, School, Institute or Unit.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Name Date**

1. Applicants will have a period of 12 months in which to use awarded funding. For Round 2 2019, projects will need to be completed and funding acquitted in full by 30 November 2020. [↑](#footnote-ref-1)