

Global Strategy and Partnerships **Seed Funding Scheme**

2019 guidelines for applicants



Background

To support the successful implementation of the Global Strategy Framework, the **Global Strategy and Partnerships Seed Funding Scheme** has been created to assist UQ faculties, institutes and units to pursue activities that will strengthen the impact of UQ's Global network.

The Deputy Vice-Chancellor (External Engagement) portfolio has approved an amount of \$75,000 to be made available for Round Two, 2019.

Round Two of the 2019 Global Strategy and Partnerships Seed Funding Scheme is now open to applications, with a closing date of **9 September 2019**.

Objectives

The Global Strategy and Partnerships Seed Funding Scheme aims to:

- provide financial support for innovative joint activities with strategic partners
- enable the pursuit of key opportunities and nurture partner networks that have been identified as having potential to advance UQ's strategic objectives within priority countries
- develop mutually beneficial education and research outcomes with individuals and organisations that raise UQ's global profile
- support UQ faculties, institutes and units to launch new projects and to promote innovative, creative initiatives that further UQ's Global Strategy objectives.

Initiatives that support expanded collaboration with any of UQ's premier or emerging premier partners under the Partner Engagement Strategy will be prioritised.

Round Two 2019 is only open to initiatives in UQ's priority countries (USA, UK, Germany, China, Indonesia, India, Brazil and Singapore) as well as UQ's emerging priority countries (Vietnam, Chile and Canada).

For more information about priority countries and partner list, please refer to the 'More Information' section at the end of this document.

Funding details

Applicants can submit a proposal for up to \$10,000 of funding per initiative. Examples of the types of initiatives that may be funded include:

- organisation of joint symposia or workshops
- academic/research collaboration that serves to expand engagement in accordance with the Global Strategy
- participation in premier partner engagement initiatives or events
- initiatives that promote the development of industry and government linkages in priority countries.

At the end of the project, residual funds are to be returned to the Global Engagement and Entrepreneurship (GE&E) Office.

Eligibility Criteria

All UQ professional staff, academics and researchers are eligible to apply to the Global Strategy and Partnerships Seed Funding Scheme.

- The lead applicant should have an ongoing role or contract that exceeds the project duration.
- Eligible applicants should demonstrate evidence of support from their unit in the form of matched funding, and applications must be signed by the Executive Dean or Institute Director.
- Proposals must clearly demonstrate the benefits to UQ's engagement objectives in priority countries, preferably with premier or emerging premier partner institutions.
- The project scope should be clearly defined in the application and avoid cross over with other UQ internal grant schemes.
- Collaboration should ideally involve partners from multiple institutions, and multiple individuals at UQ.

The following items are **not** eligible for funding under this scheme:

- Professional staff development such as attending a conference or workshop that does not benefit the broader strategic partnership.
- Travel grants for individual researchers or students, unless the application demonstrates how this is integral to achieving broader engagement outcomes with a premier partner.
- Laboratory costs or research data collection.
- Purchase or transport of equipment.
- Salaries or consultancy fees.
- Research grants or top-up research funding.
- Initiatives that are already receiving funding from another UQ internal grant scheme.

How to apply

Step 1: Gain a comprehensive understanding of UQ's Global Strategy and familiarise yourself with UQ's priority countries and premier partners under the Global Strategy Framework. Please also ensure you have reviewed the FAQs on the Seed Funding website (link provided under 'More Information'). You are welcome to discuss your submission with the GE&E Office (globalstrategy@uq.edu.au).

Step 2: Ensure your application meets the eligibility criteria (above).

Step 3: Discuss your application with your faculty/institute's designated contact person (see page 3), including the possibility of matched funding. Obtain a letter of support from your Head of School or Unit, Executive Dean or Institute Director, including confirmation of any matched funding to be provided if successful. If monetary or in-kind support is provided by the partner institution, please provide evidence in your application.

Step 4: Complete the application form and obtain all supporting documentation as relevant. Applications must be signed at Section L of the application form by your Faculty Executive Dean or Institute Director. Evidence of support from partner institution should be provided, if relevant.

Step 5: Finalise and submit your application to your designated faculty or institute contact (see page 3) for Executive Dean or Institute Director approval by **5pm on 9 September 2019**.

Step 6: Following review and approval, faculties and institutes will submit applications directly to GE&E. The GE&E Office will not accept applications directly.

Key dates

Date	Activity
5 August 2019	Calls for applications issued
9 September 2019	Applications due for submission to Faculty or Institute
Early October 2019	Applications shortlisted and assessed by Selection Panel
Mid-October 2019	Applicants notified via email regarding the outcome of their application
November 2019	Awarded funding will be allocated to relevant unit
30 November 2020	Report submission and financial acquittal deadline

Assessment

Applications will be assessed and endorsed in the first instance within your faculty or institute, then submitted to the GE&E Office for a review of compliance and adherence to the eligibility criteria and scheme objectives. The final decision will be made by a selection panel of senior executives, led by the Deputy Vice-Chancellor (External Engagement). Applications will be assessed in accordance with the following criteria:

Anticipated outcomes and benefits:

- alignment with goals outlined in the UQ Global Strategy
- contribution to premier partner or emerging premier partner, and priority country strategic objectives (applicants should refer to the relevant country strategy in their application, see 'More Information' section)
- likelihood of initiative to strengthen UQ's profile with partner and within priority country
- alignment with faculty/institute international priorities
- breadth of benefit to UQ stakeholders (e.g. involvement of multiple faculties/institutes/portfolios, HDR candidates or early career researchers)
- tangible deliverables e.g. submission of research grants, co-publications, long-term linkages with partner.

Faculty and institute contacts

Faculty/ Institute	Representative	Contact
Science	Melissa McKain	science.research@uq.edu.au
Humanities and Social Sciences	Majella Ferguson	mferguson@uq.edu.au
Institute for Social Science Research	Emma Earl	e.earl@uq.edu.au
Health and Behavioural Sciences	Donna Guest	d.guest@uq.edu.au
Medicine	Grace Raki	med.research@uq.edu.au
Business, Economics and Law	Brendon Lutwyche	b.lutwyche@uq.edu.au
Engineering, Architecture and Information Technology	Angela Li	a.li@uq.edu.au
Institute for Molecular Bioscience	Michelle Foley	m.foley@imb.uq.edu.au
Queensland Brain Institute	Sylvie Pichelin	s.pichelin@uq.edu.au
Sustainable Minerals Institute	Patricia Murray	trish.murray@uq.edu.au
Australian Institute for Bioengineering and Nanotechnology	Julie Osborne	julie.osborne@uq.edu.au
Centre for Advanced Imaging	Rachael Birks	r.birks@business.uq.edu.au
Queensland Alliance for Agriculture and Food Innovation	Bronwyn Venus	b.venus@uq.edu.au
Global Change Institute	Michelle Claxton	m.claxton@uq.edu.au

Alignment of activity with UQ Global Strategy partner priorities:

- Premier Partner and Emerging Premier Partner initiatives will receive priority
- initiatives in priority countries which promote the development of strategic linkages with Core Partners, industry and government will also be considered.

Matched funding:

- Applications that demonstrate funding fully matched by the faculty/institute/school will be viewed favourably. This may be a combination of funding from the school/faculty or centre/institute.
- Provision of funding or in-kind support from the partner institution will also be taken into account.

Acquittal and reporting of project funds

Awardees must agree to adhere to all requirements related to the receipt of funding, including deadlines and procedures for acquittal of funds and reporting on outcomes.

For Round 2, 2019, the Global Strategy and Partnerships Seed Funding Scheme funds will be transferred to the awarded projects by November 2019. Awardees must complete their project and expend their funding in full by 30 November 2020. Any unexpended Seed Funding Scheme funds are to be returned to the GE&E office by 30 November 2020.

Awardees will be required to submit a brief report by 30 November 2020 using the template provided, outlining the evidence of the acquitted funds against the budget, the outcomes of the project, the future direction of collaboration and prospective opportunities. This report will be utilised by GE&E for the follow up of potential opportunities, as well as country briefing reports and potential profiling on the GE&E website.

Applicants awarded UQ Global Strategy and Partnerships Seed Funding who embark on international travel are required to abide by the official reporting, insurance and registration requirements as outlined in the UQ Travel Policy and Guidelines (ppl.app.uq.edu.au/content/9.45.05-travel). Additional associated costs incurred by the applicant above and beyond seed funding awarded will be the responsibility of the approving faculty, school or institute, or individual applicant.



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Contact the Global Engagement and Entrepreneurship Office for additional information about the Global Strategy and Partnerships Seed Funding Scheme.

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- Frequently asked questions and downloadable versions of the guidelines, application form and reporting templates is available on the **Global Engagement and Entrepreneurship website**: global-engagement.uq.edu.au/seed-funding.
- **UQ Global Strategy Framework**: global-strategy.uq.edu.au.
- **Country Engagement Strategies** for USA, UK, Germany, China, Indonesia, India, Brazil, Singapore, Vietnam, Chile, and Canada: bit.ly/2HulmE0.
- **Partner Engagement Strategy** including list of Premier and Emerging Premier Partners: bit.ly/2HulmE0.

global-engagement.uq.edu.au