**New Colombo Plan Mobility Program – 2020 round**

**UQ internal application form**

**Please refer to the 2020 New Colombo Plan Mobility Program Guidelines before completing.**

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| **Project Overview** |

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| **Destination City and Country** *Only list more than one country if the same project visits multiple countries in one trip. Similar projects to different countries require separate applications.*  |  |
| *Highlight all that apply:* |
| **Study type** *Projects must provide credit/count towards the course requirements for the Australian course of study in which the student is enrolled* | Study Clinical placement Practicum Artist residency Research Internship/mentorship Language training (in-country)  |
| **Study duration** | Short-term: *14 days minimum duration – please select one at right*Semester  | Length of project: 2- less than 4 weeks 4- less than 6 weeks  6- less than 10 weeks 10 weeks + but less than a semester |
| **Qualification level** | Bachelor (AQF 7) Bachelor Honours (AQF 8) Both |
| **Grants are intended to be paid in full directly to students**If you wish to use grants on behalf of students - and thereby not pay a component of the grant directly to students - there are additional reporting requirements(see section 5.1 of the Guidelines)**.**

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| **Number of students** | **Amount of each grant** | **Administration funding** | **Total funding**  |
| No minimum or maximum | Short-term (see section 4.2.2) Semester (see section 4.2.3) | 10% of the grant total (see section 5.4) | Sum of grants and admin funding |
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| What is the minimum number of students required for this project to proceed?  |  |

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| **Mobility Partner(s)**See section 5.3 of Guidelines*Multiple partners are encouragedIndicate if each partner is new or existing* |       |
| **Letter(s) of support from Mobility Partner(s)** | ✓ Letters are accepted from partners making a financial contribution (see page 6-7 of this application)✓ Please provide evidence in the form of a memorandum of understanding, letter, email or contract from your partner(s)✓ Letters should be on letterhead when possible✓ Allow ample time for your partner(s) to produce letters✓ Submit letters with your completed application to Global Engagement & Entrepreneurship |
| **Anticipated travel dates***(DD/MM/YYYY required)**There can be multiple departures within each TermEstimate dates if not yet knownDuration of project is more important at this stage than exact departure dates* | **Single-term** - *note departure dates over 18 months* Term 1 (between 1 January 2020 – 30 June 2021):      **Optional multi-term** **–** *see section 5.2 and page 8 of this application* Term 2 (between 1 July 2021 – 30 June 2022):       (optional)Term 3 (between 1 July 2022 – 30 June 2023):       (optional) |
| **Field of study** *As per* [*ASCED Field of Education*](http://www.abs.gov.au/ausstats/abs%40.nsf/0/E7779A9FD5C8D846CA256AAF001FCA5C?opendocument)*Please include both numbers and names* | Broad:      Narrow:      Detailed:       |
| **Has this project been run previously?** **If yes and government funded, please list Project ID** (contact Global Engagement & Entrepreneurship to obtain this if unknown)**If yes and not government funded, please briefly describe how/when it was run****If no, please advise what contact has been made with Mobility Partners** |       |

 **Contact Details**

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| **Project Officer** | Name:       |
| **Position/Title** |       |
| **School/Faculty** |       |
| **Phone:** |       |
| **Email:** |       |

**Title of the project (approx. 10-15 words):** Please give your project a short, informative and attention-grabbing title.

Some examples of recent projects:

* Transnational Perspectives in Law: Exploring Legal Pluralism and Law Reform in Samoa
* Exploring Development Complexities and Sustainability Challenges: Hands-on Experiences in Indonesia
* Lessons from Malaysia: Exploring the Tangible, Intangible and Subtangible Cultural Heritage of Three Cities

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 **Project description (maximum 200 words):**

Give an overview of your proposed Mobility Project. This field does not contribute to the project's weighted score, but does provide background information to help assessors understand the nature of your project proposal.

When responding, consider the following points:

* Only include information that pertains to the Mobility Project
* If the application includes a secondary host location, use this section to describe how it will feature in your Mobility Project
* Describe your project in a manner that a non-specialist would understand
* Keep your descriptions concise
* How the project meets the strategic objectives of the New Colombo Plan

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| **Selection Criteria** Refer to section 6.1 of Guidelines |

Please provide responses to the Selection Criteria below. It is imperative that you stay within the word count for each question, while showcasing the most important and innovative points of your program. All criterion will be assessed with a 1-5 ranking scale.

**Criterion 1: (200 words; 40 per cent weighting)
How will the Mobility Project:**

1. **Increase student knowledge of the Indo-Pacific and Host location?**
2. **Increase student mobility to the Indo-Pacific and the Host location?**

Applicants should describe how the proposed Mobility Project will increase student knowledge of the Indo-Pacific region and the Host Location and increase student mobility to the region and the Host location.

Responses should include examples of how this will occur. For example increasing knowledge of the Indo-Pacific region may take place through direct learning, cultural training, engagement with local social and cultural institutions or direct engagement with local community, business or academic networks. Increasing student mobility may occur by increasing the number of students able to participate, expanding study program types or fields of study, or providing opportunities for student groups that would not otherwise have the opportunity to undertake a mobility experience. Responses should also demonstrate how the area of study relates to building institutional and sector relationships with the Host Location.

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**Criterion 2: (200 words; 30 per cent weighting)**

**How will the Mobility Project**

1. **Support new and/or strengthened partnerships in the Indo-Pacific region?**
2. **Be sustainable over time?**
3. **Ensure a diverse range of students are attracted to participate in the project**

Applicants must demonstrate how the proposed Mobility Project establishes or strengthens people-to-people and institutional relationships with the region, through the engagement of students, universities, businesses and other stakeholders and how the relationships provide a strategic opportunity for enhanced engagement.

Responses should also outline how the partnership/s will continue and be maintained in the future, including current or planned partnership agreements. Responses should also outline any other steps taken to ensure that the project will continue to operate in the future (subsequent to any funding).

Finally, responses should describe steps to encourage the participation of a diverse range of students in the project.

Priority will be given to applications that demonstrate practical measures to develop deep and enduring relationships among private sector stakeholders as well as Australian universities and their partner organisations with the aim of fostering a greater understanding of the Indo-Pacific region in Australia.

**Criterion 3: (200 words; 10 per cent weighting)
How will the Mobility Project promote the New Colombo Plan in Australia and the Host Location?**

Applicants must demonstrate how the proposed Mobility Project will be promoted in Australia and in the Host Location to build awareness of the New Colombo Plan, its objectives, and the benefits of study and internships in the Indo-Pacific region. Examples include:

* Acknowledgement of the Australian Governm6ent’s funding of the Mobility Project in promotional activities in print and online university and partner marketing channels
* Proactive promotion of the Project through local media, including recognition of the Australian Government funding
* Promotion of the New Colombo Plan to relevant university staff and prospective participants through university internal communications and student outreach
* Promotion of the benefits of offering internship experiences to New Colombo Plan students to prospective Internship and Mentorship sectors or providers.

**Criterion 4: (5 per cent weighting)
Will the Mobility Project support semester-based study opportunities in the Indo-Pacific?**

Applicants must advise whether their Mobility Project involves semester‑based study, meaning a minimum of ten weeks spent in-country.
Yes □ No □

**Note: Criterion 5 & 6 will not be applicable to all projects. Criterion 7 should be completed by all applicants.**

**Criterion 5: (200 words, 5 per cent weighting)
Will in-country language training be provided to students in the Host location?**Applicants must advise whether their Mobility Project will incorporate a language training component in the Host Location.
Yes □ No □

If yes, applicants will need to indicate the name of the provider and the name of the course (if known) and the total number of hours of formal language training to be undertaken.

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**Note: An additional $1,500 Language Training Grant is available on top of semester study. See section 6.3 of the Guidelines to see if your project qualifies, and contact Global Engagement & Entrepreneurship to discuss applying for these grants.**

**Criterion 6: (200 words; 5 per cent weighting)
Will the Mobility Project involve an Internship component?**

Applicants must advise whether their Mobility Project will incorporate an internship component in the Host Location and outline the activity involved, the name of the private sector organisation involved and the total number of hours to be undertaken.

Note: Applicants should answer ‘Yes’ if:

* They are seeking funding for Internship Grants, and/or
* The Mobility Project comprises or includes a short-term or semester-length internship, clinical placement or practicum

Does this project involve an internship as defined above?

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**Note: An additional $1,000 Internship Grant is available on top of semester study. See section 6.2 of the Guidelines to see if your project qualifies, and contact Global Engagement & Entrepreneurship to discuss applying for these grants**.

**Criterion 7: (200 words; 5 per cent weighting)
Is the Mobility Project supported by a Mobility Partnership?**

Applicants must advise whether their Mobility Project will involve a Mobility Partnership (see section 5.3 of the Guidelines) and must demonstrate genuine institutional linkages and how the partnership is building relationships with the Indo-Pacific. The response must include information on the mobility partner, the proposed benefits to students from the partnership, the proposed duration of the partnership, confirmation that the sponsorship offer has been made, and any other relevant information. Written evidence must be provided. The following examples may be used as a guide:

* A small amount of in-kind support or cost offset not specific to the aims of the project, such as the provision of local transport or accommodation
* A larger in-kind support may include enhanced student experiences through the provision of site visits and/or industry guest speakers directly relevant to the project
* Direct financial contribution of benefit to student experiences and the project (provide written evidence)
* A multi-year partnership, supported by a memorandum of understanding or similar documentation

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 **Contributions to the Project from your Partners**Please provide details of the financial and in-kind contributions for all of your Mobility Partnerships, starting with UQ’s contribution:

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| **University of Queensland** |
| **Explain the contribution by UQ (100 words)** | **Value of financial contribution** |
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Duplicate the next table for each partner. Please quantify both the financial and in-kind contribution of each Mobility Partner as letters of support are only accepted from partners deemed to be making a financial contribution. List all amounts in Australian dollars.

*Duplicate this table for each partner:*

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| **Name of Partner Organisation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Explain the contribution by the partner (100 words)***Letters of support are accepted if the contribution is deemed financial (not in-kind), so please quantify their support. We want to submit letters of support from all mobility partners!* | **Value of financial contribution** |
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**Selection criterion for Multi-year funding***The following criterion is only applicable if applying for a multi-year Mobility Project. Please contact* *global.engagement@uq.edu.au* *for advice if interested applying for multi-year funds.*

*A maximum of one quarter of total grant money is available for multi-year projects. If requesting multi-year funding, applicants must demonstrate how it will enable them to scale-up and sustain mobility, and strengthen their partnerships. Ideally numbers will scale up in each subsequent year.*

*Note the first Term of funding covers projects commencing any time between 1 January 2012 and 30 June 2021. Multiple cohorts of students can depart within this timeframe. If the project departs in the first half of each year, a single Term will cover multiple departures and there is no need to apply for multi-year funds. In this case, simply double the number of students you will have each year.*

*Applicants cannot submit the same project proposal for single term and multi-year funding.***How will multi-year funding support the applicant to deliver a long-term and sustainable increase in student mobility to the region that could not be facilitated by a Single-term Mobility Project? (100 words)**

Applicants must describe how multi-year Funding will support their institutional strategy to increase and sustain student mobility to the Indo-Pacific region, including how the multi-year Funding will assist the Applicant to:

* Stimulate new opportunities to scale-up and sustain ongoing student mobility
* Strengthen and sustain partnership(s) with the Project Partner(s).

If there is insufficient multi-year funding available to fund this project, would you like the first term to be considered as a single-year project application?

Yes □ No □

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| **Section 3 – Alignment with UQ’s Global Strategy**  |

Detail how this project supports UQ’s broader [Global Strategy](https://global-strategy.uq.edu.au/) (maximum 150 words). Information on China, India and Indonesia can be found [here](http://www.uq.edu.au/international/intranet/?page=147067&s=a5b0ba72c80a402dc409b2bbe34b0642) under the Country Engagement drop-down list. A list of UQ’s international partner institutions by country can also be found on the same page under Partner Engagement.

For assistance with this section, please contact UQ Global Engagement & Entrepreneurship at globalstrategy@uq.edu.au.

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**Once completed you are welcome to submit a draft application to** **global.engagement@uq.edu.au** **for review before the 7 May 2019 deadline.**

Please type your name to acknowledge that this application is complete and correct.

**Project Officer Approved by Head of School/Faculty Executive Dean**

Name:       Name:

Date:       Date: