**THE UNIVERSITY OF QUEENSLAND (UQ) - UNIVERSIDADE ESTADUAL PAULISTA “JULIO DE MESQUITA FILHO” (UNESP)**

**CALL FOR ACADEMIC EXCHANGE 2018**

Call for proposals for visiting fellowship scheme for research/academic activities within the framework of the Strategic Partnership between Universidade Estadual Paulista “Julio de Mesquita Filho” (UNESP) and the University of Queensland (UQ).

**1. PURPOSE**

UQ has been invited to participate in UNESP’s 2018 Call for Academic Exchange with institutional partners.

This call aims to foster the strategic partnerships and strengthen existing bilateral relations between UNESP and UQ under the UQ Global Strategy[[1]](#footnote-1) through joint research and academic activities across all disciplines.

Through this call, UNESP and UQ invite their researchers/academics to present visiting fellowship proposals to be developed under the terms and conditions provided below. Up to four projects will be approved per institution.

UQ will coordinate applications for UQ academics travelling to UNESP, and participating schools and institutes may also have the opportunity to host an incoming academic from UNESP to support and expand academic and research collaboration.

**2. ELIGIBILITY**

1. UQ academics from participating schools and institutes are eligible to apply, and early career researchers are particularly encouraged. Please discuss your intention to submit a proposal with your Head of School / Centre / Institute Director before preparing an application.
2. Only one proposal per academic will be accepted.
3. Up to four projects for UQ will be approved.

**3. AREAS OF KNOWLEDGE**

This Call for Proposals is open to academic exchanges from participating schools and institutes in all areas of knowledge.

**4. TIMELINE**

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| Call announced | 24th August 2018 |
| Deadline for submission of proposals | 28th September 2018 |
| Outcomes announced | October 2018 |
| Visit timeframe | 26th October 2018 to 28th February 2019 |

**5. LENGTH OF VISIT**

The length of the exchange period allowable under this call is 2 - 4 weeks, non-extendable, between 26th October 2018 and 28th February 2019.

As part of your application, you will be required to submit a letter of support from your nominated host at UNESP confirming their availability to host during your proposed dates.

**6. FINANCIAL SUPPORT**

A co-funding arrangement has been agreed between UQ and UNESP. The sending institution will fund up to AUD $1875 for air tickets and travel insurance and the host university will fund up to AUD $2,500 for their living expenses in country (accommodation and meals).

**6.1 For UQ applicants**

Your school, faculty, centre or institute will need to agree to fund your air tickets and travel insurance to a maximum of AUD $1875. Please ensure your application has been discussed with your Head of School, Centre of Institute Director prior to submission, and your application form must be signed at Section D to confirm your unit is willing to cover these costs if your application is successful.

Your accommodation and living expenses in Brazil to a maximum of AUD $2,500 will be covered by UNESP.

**6.2 For UQ units hosting an UNESP academic**

As per the reciprocal arrangement, UNESP will cover flights and travel insurance for the visiting academic, and Global Engagement willcover accommodation and living expenses in Brisbane of up to AUD $2500. Any costs relating to supervision, use of laboratories or workspaces will be the responsibility of the hosting unit.

**7. SUBMISSION PROCESS**

Applications must be submitted to UQ Global Engagement by **COB on Friday 28th September.**

The completed application form for UQ applicants must include a single activity plan and be submitted as a single file in PDF format, with a maximum of 5 pages, limited to 5 MB, and include the following items:

1. The completed Application Form for UQ Applicants addressing all sections including following elements:
	* History of ongoing cooperation activities;
	* Description of the exchange activities, highlighting their relevance;
	* Schedule of activities to be developed;
	* Indicators for the measurement of the planned activities;
2. A two-page CV of the UQ applicant using the UQ template.
3. Letter of acceptance from the research group at UNESP confirming interest and availability to host the academic during the proposed dates; in the absence of a contact at the host institution academics should indicate a potential researcher that could act as a collaborator at the partner institution.

Applications must be signed by your Head of School, Centre or Institute Director confirming support of your application and funding of up to AUD $1875 for air tickets and travel insurance, if successful.

Please submit your applications to:

**Dr Jessica Gallagher**

Director,UQ Global Engagement and Entrepreneurship

E: globalstrategy@uq.edu.au

**8. SELECTION**

The selection process will occur in two steps. In the first step, each institution will select its preferred proposals and in the second stage, the two institutions will jointly analyse the proposals and confirm final selection through mutual consensus.

The proposals will be assessed on the basis of the following criteria:

1. **Compliance:** The proposals will be analysed by UNESP and UQ (Global Engagement), to verify the compliance with the mandatory characteristics and the adequacy of the proposal to the specifications and conditions contained in this call;
2. **Technical-Scientific Merit:** The proposals will be analysed and selected by a selection committee at each institution. The analyses of the technical and scientific merit will take into consideration the following aspects:
	* Quality and adequacy of the proposed research project;
	* Experience of the faculty who submitted the proposal in the research area and activities related to the topic in which the applicant submitted the proposal as presented in the CV;
	* Impact and outcomes expected at the end of the research project;
	* Relevance of the proposed research project, considering its impact in the area of knowledge, in the faculty/institute of UQ and UNESP, and for the consolidation of the strategic partnership between UNESP and UQ;

**9. RESULTS**

The final result of the call will be announced via official communication to the applicant and the applicant’s school, centre or institute.

**10. CONTACT**

For any queries regarding the scheme please contact Dr Jessica Gallagher, Director, UQ Global Engagement and Entrepreneurship at globalstrategy@uq.edu.au or on (07) 3346 7869.

1. For further information on the UQ Global Strategy or UQ’s partnership with UNESP, please contact the Global Engagement office at globalstrategy@uq.edu.au [↑](#footnote-ref-1)