**QUEX Institute**

**Initiator Grant Scheme 2019 Application Form**

Please return the completed form to [QUEX@exeter.ac.uk](mailto:QUEX@exeter.ac.uk) **and** [globalstrategy@uq.edu.au](mailto:globalstrategy@uq.edu.au) by

**1 April 2019**

**Please read the QUEX Institute Initiator Grant Scheme 2019 Guidelines   
before completing this application**

|  |
| --- |
| **1. Title of proposed initiative *(max. 70 characters)*** |
|  |

|  |  |
| --- | --- |
| **2. Applicants *(please add further lines if there are more applicants)*** | |
| **Lead Applicant (1)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research / adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
| **Co-Applicant (2)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research / adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
| **Additional Applicant (if applicable)(3)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research / adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
| **Additional Applicant (if applicable) (4)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research / adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |

|  |  |  |
| --- | --- | --- |
| **3. START DATE** | **END DATE**  (no later than 1 Feb 2020 – any funding not used by this date will be withdrawn) | **AMOUNT REQUESTED (Max. AUD $16,000 / GBP £10,000)** |
|  |  |  |

|  |
| --- |
| **4. Please outline the strategic relevance of the project** *(300 words max). Please evidence through supporting documentation, describing the current state of play with regards to research/education in this area. If relevant, include alignment with the* [*United Nations Sustainable Development Goals.*](https://www.un.org/sustainabledevelopment/sustainable-development-goals/) |
|  |

|  |
| --- |
| **5. Which one (or more) of the** [**QUEX Themes and Subtheme**](http://www.exeter.ac.uk/quex/themes/#a0)**s is your project aligned with, and how would it enhance the development of this Theme(s)?** |
|  |

|  |
| --- |
| **6.** **Please describe your project aims and how you will achieve the aims using the funding. Please include a project timeline** *(500 words max).* |
|  |

|  |
| --- |
| **7.** **Please describe the current status of your collaboration** *(300 words max). For example: duration; synergies or gaps you have identified; demonstrated or anticipated level of additional interest across the two Universities.* |
|  |

|  |
| --- |
| **8.** **Anticipated outcomes and benefits**  *(300 words max). Please describe the anticipated outcomes of your project, e.g. publications, policy papers, research grant submissions, and how the initiative will contribute to expanding and sustaining the QUEX Institute.* |
|  |

|  |  |  |
| --- | --- | --- |
| **9.** **COSTS:** Please provide a breakdown of the costs associated with this project – this should include direct costs only. Brief justification for each element should be provided. | | |
|  | **Cost** | **Justification** |
| **Lead Applicant Institution (1)** |  |  |
| Eligible Staff Costs |  |  |
| Travel and Subsistence |  |  |
| External Speakers/Facilitators |  |  |
| Venue Costs |  |  |
| Other (detail) |  |  |
|  | **Cost** | **Justification** |
| **Co-Applicant Institution (2)** |  |  |
| Eligible Staff Costs |  |  |
| Travel and Subsistence |  |  |
| External Speakers/Facilitators |  |  |
| Venue Costs |  |  |
| Other (detail) |  |  |
| **TOTAL** |  | |
| Eligible Staff Costs |  | |
| Travel and Subsistence |  | |
| External Speakers/Facilitators |  | |
| Venue Costs |  | |
| Other (detail) |  | |

|  |  |
| --- | --- |
| **10.** **In submitting this application, you are confirming that: you have read and will comply with the guidance notes for the QUEX Institute Initiator Grant Scheme; the information given is accurate; the costs have been approved by your departments’ internal processes; the work can be carried out within 9 months; and a final report will be provided 2 months later.** | |
| SIGNATURE OF LEAD APPLICANT  SIGNATURE OF LEAD APPLICANT’S HEAD OF COLLEGE/SCHOOL  SIGNATURE OF CO-APPLICANT  SIGNATURE OF CO-APPLICANT’S HEAD OF COLLEGE/SCHOOL | DATE  DATE  DATE  DATE |

**11. Supporting documentation**

Please attach any relevant supporting documentation e.g. support letter if third partner is involved, confirming participation and any relevant financial / in-kind contributions outlined in section 9; market research, etc.